



## AGENDA

April 1, 2011

Yates Building, McArdle Room (1<sup>st</sup> floor)  
 USDA Forest Service Headquarters  
 1400 Independence Ave. SW  
 Washington, DC 20250

9:00 – 11:00 AM – Eastern Time

*Reminder: Agendas, Notes and Handouts are available at [myfirecommunity.net](http://myfirecommunity.net) – WFEC Neighborhood*

<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
0900 – 0905	1		<b>Welcome/Introductions</b>	Roy Johnson
0905 – 0910	2	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	<b>Meeting Objectives &amp; Expectations</b> <u>Description:</u> Since this is the first meeting of this chartered group, the objectives and expectations of this meeting will be discussed <u>Outcome:</u> 1. Understanding of why we are here and what we need to accomplish <u>Reference Material:</u> 1. Agenda	Roy Johnson
0910 – 0920	3	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<b>WFEC Charter</b> <u>Description:</u> Review the WFEC Charter to highlight why WFEC was created, authorities, and purpose. Review and agree on business rules and guidelines. <u>Outcome:</u> 1. Agreement on WFEC business rules and guidelines <u>Reference Material:</u> 1. Signed WFEC Charter 2. Member List 3. Wildland Fire Governance Calendar 4. Wildland Fire Governance	Roy Johnson
0920 – 0935	4	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	<b>FACA &amp; Ethics Requirements</b> <u>Description:</u> Briefing on the requirements and restrictions related to the Federal Advisory Committee Act and related ethics regulations. <u>Outcome:</u> 1. Understanding of requirements, restrictions, and responsibilities of WFEC as a FACA-chartered group. 2. Understanding of requirements, restrictions, and responsibilities of WFEC's members as members of a FACA-chartered group. <u>Reference Material:</u> 1. TBD	Cindy Cafaro  Kim Hintz

<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
0935 – 1035	5	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<p><b>Cohesive Strategy Briefing</b></p> <p><u>Description:</u> Briefing on the accomplishments to date on the Cohesive Strategy. Identification of sub-committees, their roles and responsibilities, and how they relate to WFEC.</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> <li>1. Understanding of the status of the development and implementation of the Cohesive Strategy.</li> <li>2. Agreement on roles and responsibilities.</li> <li>3. Agreement on deliverables and milestones.</li> <li>4. Establishment of Cohesive Strategy Committees</li> </ol> <p><u>Reference Material:</u></p> <ol style="list-style-type: none"> <li>1. Phase II Development Schedule</li> <li>2. Final Cohesive Strategy</li> <li>3. Final Report to Congress</li> <li>4. Cohesive Strategy Power Point Presentation</li> <li>5. Regional Strategy Committee Names</li> <li>6. Guidance – Regional Strategy Committee</li> <li>7. RSC-WFEC-CSOC Contact Information</li> <li>8. CS – Proposed Phase II-III Process</li> <li>9. CS – Implementation Update</li> <li>10. CS – Talking Points and Q&amp;As</li> <li>11. Cohesive Strategy Support Letters</li> </ol>	<p>Vicki Christiansen</p> <p>Caitlyn Pollihan</p>
1035 – 1045	6	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	<p><b>Round Robin</b></p> <p><u>Description:</u> WFEC members have the opportunity to share information with the committee and identify issues that may result in potential future agenda items.</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> <li>1. Understanding of activities within the members' organizations.</li> </ol> <p><u>Reference Material:</u></p> <ol style="list-style-type: none"> <li>1. None</li> </ol>	WFEC Members
1045 – 1100	7	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	<p><b>Public Comments</b></p> <p><u>Description:</u> Time for WFEC to hear from the public. Specific topics to be determined</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> <li>1. Awareness of public opinions related to WFEC activities</li> </ol> <p><u>Reference Material:</u></p> <ol style="list-style-type: none"> <li>1. TBD</li> </ol>	Public
1100 – 1115	8	<input type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<p><b>Closeout</b></p> <p><u>Description:</u></p> <ol style="list-style-type: none"> <li>1. Review the outcomes of this meeting</li> <li>2. Review decision and actions</li> <li>3. Identify potential agenda items for May</li> </ol> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> <li>1. Agreement on decisions and actions</li> <li>2. Agreement on focus for next meeting</li> </ol>	Roy Johnson