



AGENDA

July 15, 2011

Yates Building, McArdle Room (1st floor)
 USDA Forest Service Headquarters
 1400 Independence Ave. SW
 Washington, DC 20250

10:00 – 12:00 AM – Eastern Time

Reminder: Agendas, Notes and Handouts are available at myfirecommunity.net – WFEC Neighborhood

Time	#		Topic	Presenter
1000 – 1005	1		Welcome/Introductions	Roy Johnson
1005 – 1010	2	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	Meeting Objectives & Expectations <u>Description:</u> Outline the objectives and expectations of this meeting <u>Outcome:</u> 1. Understanding what we need to accomplish <u>Reference Material:</u> 1. Final Agenda	Kirk Rowdabaugh Roy Johnson
1010 – 1030	3	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	CS Sub-Committee reports <u>Description:</u> Sub-Committees will report on the following: 1. Identify actions, milestones and deliverables that were to be accomplished between the June 3 WFEC meeting and now. 2. Report on actual accomplishments during that time period. 3. Identify actions, milestones and deliverables planned to be completed between now and the July 1 WFEC meeting. 4. Identify any issues or barriers that need to be resolved. 5. Identify what, if anything, is needed from WFEC. <u>Outcome:</u> 1. Understanding of the activities of each sub-committee. 2. Agreement on any modifications to deliverables or timelines 3. Identify of next steps to resolve any pending issues and/or barriers <u>Reference Material:</u> 1. Sub-Committee Status Reports	Kirk Rowdabaugh (CSSC) Douglas MacDonald (RSC – West) Tom Harbour (RSC – Northeast) Jim Karels (RSC – Southeast)
1030 – 1045	4	<input type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	Regional Strategy Report Format <u>Description:</u> WFEC will be presented with the proposed format that the Regional Strategy Committees will use for their Cohesive Strategy Phase 2	CSSC

<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
			deliverables <u>Outcome:</u> Agreement on Phase 2 deliverable format <u>Reference Material:</u> 1. Regional Strategy Report Format 2. Proposal for acceptance of the format	
1045 – 1100	5	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	Cohesive Strategy Communication Support <u>Description:</u> WFEC began to address Communication for the Cohesive Strategy at their last meeting. There was concern about what the CSSC is pursuing and how it related to what the RSCs are doing. There were no resources assigned to execute any of the products identified by the coordinators. The decision at that time was to reach out for communication specialist support for development of a CS Communication Plan. <u>Outcome:</u> 1. Agreement on who, what, and when – see proposal <u>Reference Material:</u> 1. Proposal on Communication Support	Kirk Rowdabaugh Roy Johnson
1100 - 1115	6	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	Round Table Discussion <u>Description:</u> WFEC members have the opportunity to share information with the committee and identify issues that may result in potential future agenda items. <u>Outcome:</u> 1. Understanding of activities within the members' organizations. <u>Reference Material:</u> 1. Each member prepare a paragraph or two to addressing their organization's relevant activities, issues, etc	WFEC Members
1115 – 1130	7	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	Public Comments <u>Description:</u> Time for WFEC to hear from the public. Specific topics to be determined <u>Outcome:</u> 2. Awareness of public opinions related to WFEC activities <u>Reference Material:</u> 2. TBD	Public
1130 – 1140	8	<input type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	Closeout <u>Description:</u> 1. Review the outcomes of this meeting 2. Review decision and actions 3. Identify potential agenda items for July 15 <u>Outcome:</u> 1. Agreement on decisions and actions 2. Agreement on focus for next meeting	Tom Harbour
1140	9		ADJOURN	