



Program Board Meeting Agenda – August 28, 2013

FPA Conference Room
 National Interagency Fire Center
 3833 S. Development Ave.
 Boise, ID 83705

Agenda

Phone Bridge Information;
 Number; (213) 493-0601
 Passcode; 626-539-8301

Go To Meeting access

<https://www3.gotomeeting.com/join/626539830>

#	When	Topic	Time (min)	Discussion
Location: FPA Conference Room				
<i>Wednesday, August 28</i>				
<input type="checkbox"/>	1	1300	Review Agenda	All
<input type="checkbox"/>	2	1330	Review Action Item List	30 All
<input type="checkbox"/>	3	1345	SharePoint Update/Discussion	15 Erik
<input type="checkbox"/>	4	1430	RAM Update	15 Chris/David
<input type="checkbox"/>				
New Action Items				
1	Sept 4	Resources for Working group Charters	1hr	All

On Going Assignments / Actions				
Assignment / Action	POC	Last Update	Next Update	Additional Information / Detail
Data Management	Roshelle Pederson,	Feb 2013 – Proposal to	TBD	1 – Proposed Charter and organization/governance

Program	Keith Smith	PB / MAB		2 – Near and long term vision 3 – Transition plan for Sept EB meeting
Mobile Technology Group	Tyler Hackney	Feb 2013	TBD	Tyler as Mobile Technology Chair to provide WFIT PB information updates regarding group activities.
Research Community Outreach	Lisa Elenz	Feb 2013	TBD	Update regarding coordination of R&D efforts with PB activities.
WFIT IT Review Process Documentation	Laura Hill	19 June 2013	TBD	Formalize proposed review processes. Add supporting documentation and templates; work with WFIT Webpage development team to create virtual repository for users to submit project information and proposals.

Meeting Notes for 28 August 2013:

1. Erik completed and approved sharepoint site. We have no storage and no support per se. Normal site specifics as everybody else.
2. Erik asked specifics though:
 - a. Do we keep in WFIT main or separate --- separate
 - b. Strategic with operations? – this would allow for different groups and operations. Keep all attached with links.
 - c. Have templates on page or keep with WFIT page? - links to WFIT.
 - d. NPS has a person to do sharepoint site but does not have permissions.
 - e. Bring budget requirements and submit through Executive Board.
 - f. We have the means to add groups but we do we host it? More discussion for financial support.
3. RAMS Update:
 - a. Business lead will be required to present for RAMS.
 - b. Business side for RAMS still needs to be discussed.
 - c. Will it stay a stand-alone environment --- planning to be enterprise server based.
 - d. Need the over true business need in documentation with implementation and budget requirements- with planned out installation plan.
 - e. RAMS should stay COTS which means lower costs overall.
 - f. We would own data but not the application- would need clients.
 - g. Sam is gathering business side requirements for everybody.
4. Additional Item:
 - a. Richard brought up that FS – FAM IT was asked to go to California Rim fire to work with or see exactly what National Guard is doing with UAV/s.
 - i. Chris stated that DOI has a person with FPA that has a pilot’s license for UAV and is doing research. – Craig Thompson – could save the 400 dollars per hour for manned flights.

- b. Chris discussed Irwin. Moving forward with the 5 systems. – WildCad, EGP, WFDSS, SIT209, and FireCode.
 - i. Conversations for steps. I suite and ROSS with MOUs. Irwin will pay for additional work. Richard stated with fix priced contracts might have a concern. Discussing in coming weeks with interagency contracts person.
- c. Plans are to have operational by March/April every year. Ready for 2014 fire season.